

**Meeting St. Joseph's Parish Pastoral Council  
Minutes – October 11, 2016, 18:00-20:00**

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**Attendees:**

Richard Beaudette (*Pastor*) - by telephone

Joanne Lee (*Chair*)

Chris Adam (*Exec. Director*)

Herman de Souza (*Community Building Cluster*)

Walter Hughes (*Faith Formation & Initiation Cluster*)

Angela McCanny (*Secretary/Pastoral Care & Social Justice Cluster*)

Iyobosa Grace Igbinedion (*9:30 Mass*)

Terry Byrne (*5:00 Mass*)

Jenine Figurado (*University Mass*)

**Regrets:**

Jacqueline Dawson (*Vice-chair*)

Roshene Lawson (*11:30 Mass*)

Patricia Malikail (*Finance Committee Chair and Treasurer*)

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Summary:

**1. Welcome, Opening Prayer and Meditation**

Theresa Fournier has notified the PPC that she is resigning her role as Music Cluster representative starting immediately. Thank you, Theresa, for your service to the parish on PPC.

**2. Approval of Agenda**

**Moved:** Chris Adam

**Seconded:** Walter Hughes

**Approved**

**Note:** Future agenda/retreat item - visibility of Mass Reps and Cluster Reps

**3. Ratification of Minutes**

Approved.

**4. On-going Business**

**4a. Executive Director's Report – Chris Adam**

*i.* Parking Lot – The revenue for the parking lot was very good in September, taking in \$21000 compared to the usual \$16000.

*ii.* Roof – Phase 2 of the roof repairs is scheduled to begin Oct. 15 and will take up to 2 weeks. The crew will not work on Sundays but may be working on Saturdays before the 5:00 Mass.

*iii.* New Income for 2017 – The Ottawa Regional Youth choir will be moving all rehearsals to St. Joe's beginning in January 2017, which will bring in \$4500 annually .

iv. Security Guard – the presence of a security guard on site Monday/Wednesday/Friday, from 2:00– 6:00 pm has been going very well. After a few more weeks of observation, we will need to consider to what extent we will wish to continue this initiative and prepare an estimated cost for the 2017 budget.

v. *Creating a Social Enterprise* – The Centre for Innovative Social Enterprise and Development (CISED) met with Fr. Richard, Chris and Mary Murphy to consult about the advisability of creating a social enterprise (i.e. catering) to help increase revenue for Supper Table but also to create work for Supper Table guests/members. The staff will continue to discuss the possibility of launching a social enterprise to help generate the extra \$40000 per year that The Supper Table needs to break even and to give the opportunity for members to contribute to the organization that they participate in as recipients.

To be further discussed at a later meeting.

vi. *160<sup>th</sup> Anniversary and International Day Celebration* – November 26/27, 2016

- Sat. Nov. 26, 1:00 - 4:30 pm. – International Day Celebration
- Sun. Nov. 27, 10:30 am. - One Mass and Reception in Parish Hall. Parishioners will be asked to bring food contributions.

Eight groups have confirmed attendance to date and we hope to have 12-14 tables. The deadline for confirmations is this week. We have received some generous contributions from a few businesses that can be used as raffle prizes. Donating businesses include: Club EG (golf club), NAC, Lord Elgin Hotel and Loblaws. The entry fee will be a voluntary donation and raffle tickets will be sold for \$10. The cultural component, including dance and music, will begin around 3:00 pm.

v. *The Supper Table presentation to the PPC* – Mary will speak at the December Meeting. The PPC will submit questions to Mary in advance of the presentation.

#### **4b. Finance Committee Report – Chris Adam**

The income statement shows that we are a little ahead of where we would expect to be at this time of the year. The 2016 budget predicated a \$6000 surplus for the year and we are well ahead of that. The amount for interior maintenance is close to its maximum due to work that was required on the air conditioning this year. Fund raising for The Women's Centre is down this year. This was largely due to the cancellation of the Fashion Show which had lower than usual advanced ticket sales. This loss of revenue has been mostly replaced by corporate donations. The 2017 budget process has begun and the preliminary 2017 budget will be presented to the PPC and Finance Committee at the November meeting. Approval of the budget is expected in December.

The Quality of Life Awards and fund raiser for the Women's Centre will be held on Nov. 3/16.

#### **4c. Updates**

##### **i. Syrian Refugee Updates**

The pilot project for families with high medical needs is going well.

**ii. “Nurturing our Hearts for the Work of Reconciliation”** (Response to the Truth and Reconciliation Commission) – The first meeting with the parish was held on Sept. 21<sup>st</sup> and was well attended by about 40 parishioners. The planning group has collated the suggestions that came from the attendees that evening and Gerry sent out a summary email to all who attended, listing suggestions and a proposed way forward for the future. The committee will organize a second meeting, inviting Sr. Sheila Smith to speak about, “Colonization and Settlers,” before she leaves for the UN in December. There will be on-going outreach including fact sheets, study groups (after Christmas) and other events. Three other organizations (St. Elizabeth’s parish, St. Basil’s parish and Kateri Native Ministries) will partner with us on these events.

### **iii. October 29<sup>th</sup> PPC Retreat Planning**

An invitation has been extended to the Finance Committee to join the PPC for this retreat. Brandon has been asked to record the minutes for the meeting. Lunch will be provided. The day will consist of reflection and discussion on the following topics:

- i. Flip chart results – to be led by Fr. Richard – organize themes and discuss how we can meet the needs of the parishioners.
- ii. Revitalization of PPC membership – to be led by Chris and Jacqueline — what can we do to address the vacancies on council?
- iii. Infrastructure Governance – Herman and Walter – evolution of the Cluster model and how to adjust the current structure

### **Suggestions to improve communication between parish and PPC members:**

**ACTION ITEM:** Chris will reactivate the PPC email address so that parishioners can submit comments etc. to PPC. When a message is received, it will be directed to the member that the note affects.

**ACTION ITEM:** Angela will prepare list of names, phone numbers and contact information for all PPC members.

**ACTION ITEM:** All PPC members are to pick up his/her name tag at the Welcome Table and wear to each Mass.

## **5. Cluster and Mass Representatives and Committee Updates**

### **University Mass Report – Jenine Figurado**

- World Youth Day participants presented the reflection at Masses in Sept. to share their experience
- Young Adult Retreat next weekend – Oct. 14/15 - (sleeping bags needed)
- Thurs. Oct. 13 – Students will be providing outreach by serving hot drinks and dinners to homeless people in the downtown area.

## **Pastoral Care and Social Justice Cluster**

- One-on-One Experience of Healing Touch – there were some cancellations at the Sept. 30th service which is disappointing for the facilitators
- Healing Service – The facilitators were having trouble finding booking times for this year due to the church being well used. Suggestion - would the Main Floor Meeting room chapel work for the group since it tends to be a smaller gathering?

## **Pastor's Report**

This year, St. Joe's has been invited by the chaplaincy service at the U. Ottawa campus to take a time slot in the Chaplaincy Office (room 324 of the Agora Building) for one hour on Wednesday mornings. Fr. Richard would alternate weeks with Michelle. Fr. Richard is happy for this opportunity to have another way to be available and reach out to university students.

## **6. New Business**

- There has been a request by parishioner to use the church as a performance space for a concert by his daughter.
- Norah McMahon has prepared and submitted a four point analysis about what makes a good parish.
- Roshene Lawson has proposed offering an Advanced Care Planning Seminar which will be open to both parishioners and the public. Further information will be presented at a later meeting.
- Upcoming PPC Bulletin Insert - Herman is interested in writing an article that proactively introduces the topic of diversity, reflecting on attitudes within Canada and our parish, and he is looking for PPC input. Some questions discussed: We want to be a welcoming parish and we have a growing international population, but there is limiting intermingling of parishioners. How can we begin to bring ourselves more fully together? Can we talk about diversity in our parish without delving into important issues such as biases in our society? If Herman writes this article on behalf of the PPC, what stance do we want to take as a parish council? Is there some on-going formation that we want to offer as follow-up to the article?

## **7. Food for next PPC Meeting – fruit and cookies (since later start time)**

Joanne

## **8. Closing Prayer**

### **Next Meetings:**

Tues., Nov. 22, 2016 - 7:00 pm.

Tues. Dec. 13, 2016 - jointly with Finance Committee

### **Note: PPC Bulletin Update in:**

September ~~Jenine~~ - changed to Herman

October ~~Chris~~ – changed to Lybosa – postponed to November

November ~~Joanne~~ – changed to Chris  
December Roshene

Parish Council Approval

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Parish Council minutes approved by consensus on:  
Parish Council Chair  
Joanne Lee

November 22, 2016  
Minutes prepared by  
Angela McCanny