

**Meeting St. Joseph's Parish Pastoral Council
Minutes – November 22, 2016, 18:00-20:00**

Attendees:

Joanne Lee (*Chair*)

Jacqueline Dawson (*Vice-chair*)

Chris Adam (*Exec. Director*)

Herman de Souza (*Community Building Cluster*)

Walter Hughes (*Faith Formation & Initiation Cluster*)

Angela McCanny (*Secretary/Pastoral Care & Social Justice Cluster*)

Terry Byrne (*5:00 Mass*)

Iyobosa Grace Igbinedion (*9:30 Mass*)

Roshene Lawson (*11:30 Mass*)

Jenine Figurado (*University Mass*)

Patricia Malikail (*Finance Committee Chair*)

Greg Forestell (*Treasurer*)

Regrets:

Richard Beaudette (*Pastor*)

Summary:

1. Welcome, Opening Prayer and Meditation

2. Approval of Agenda

Moved: Walter Hughes

Seconded: Patricia Malikail

Approved

3. Ratification of Minutes

Approved.

4. On-going Business

4a. Executive Director's Report – Chris Adam

i. 160th Anniversary and International Day Celebration – November 26/27, 2016

- Sat. Nov. 26, 1:00 - 4:30 pm. – International Day Celebration

This event is in part for reaching out to the larger community with whom St. Joe's has shared a rich connection over the last 160 years. Ten tables will be hosted by embassies and community members. A PowerPoint presentation will highlight parish events over the last 160 years,

- Sun. Nov. 27, 10:30 am. - One Mass with Reception at the entrance to the church.

Parishioners have been asked to bring food contributions for the reception.

There will also be a reception of celebration after the 5:00 Mass.

- There are plans to make the bulletin unique for this weekend, including photos of the church from 1858 showing the inside and outside of the church and a list of ten items of interest from the years 1858 – 1860.

ii. Roof – Phase 2 of the roof repairs was completed last weekend. There will be a meeting in January with the consulting company to determine what work is necessary in 2017.

iii. 25th year anniversary of Marsha Wilson as Director of the Women's Centre – Marcia's dedication was recognized at the Quality of Life awards. Telus Mobility presented a \$10 000 donation in her honour.

iv. Requests of Executive Director:

1. That Mass cards be printed on better paper
2. That a reminder be given in January to those contributing by automatic deposit to consider increasing the amount of their donations.

v. PPC Visibility in the Parish:

1. Nametags are at the Welcome Table and PPC members are asked to, wear them at each Eucharistic Celebration.
2. The email address for the PPC has been reactivated. A note will go in the bulletin to alert parishioners to its availability.
3. Terry is taking photos of all PPC members to post on a PPC bulletin board near the entrance to the church.

vi. December PPC Meeting – Since St. Joe's receives funding from the City of Ottawa, a representative will attend for the first 5-10 minutes December's meeting to meet with council.

ACTION ITEM: Chris will ask Mary Murphy to make the presentation about The Supper Table at a later meeting.

vii. Diversity Article - Herman's proposed article will be further discussed at a later meeting.

4b. Finance Committee Report – Patricia Malikail and Greg Forestall

i. New Treasurer - Beginning this meeting, Greg Forestall is taking on the role of Treasurer. Patricia Malikail will continue as Chair of Finance Committee. Welcome, Greg.

ii. Staff Salary Adjustment - The Finance Committee provided a draft 2017 budget as a basis for discussion about the increase to staff salaries that are currently below level in comparison to employees with similar roles across the city. The Finance Committee recommended that the required salary increase, amounting to a total of \$29 000, be made over a multi-year basis.

PPC Response to Recommendation of Finance Committee– that the salary increase for the five staff be made over a multi-year basis with a commitment to a salary increase of about 60% of the total increase of \$29 000, amounting to \$17 400, to be written into the 2017 budget. At the end of the first year, going into 2018, the Finance Council and PPC will look at the status of the parish finances and make a decision for second year.

4c. PPC Retreat Follow-Up

Walter prepared and circulated a list of eleven motions resulting from the governance structure conversation.

ACTION ITEM: PPC members will review the recommendations for further reflection and discussion at the December meeting.

ACTION ITEM: PPC members will review the flip chart results from the retreat and bring recommendations about which items to begin addressing to the December meeting.

ACTION ITEM: Jacqueline will compile a list of recommendations regarding PPC renewal from the retreat flip charts for PPC to discuss at the December meeting.

5. Cluster and Mass Representatives and Committee Updates

Music Ministry – The Christmas Concert will be on the evening of Sun. Dec. 18th. The University Mass will be finished by that date.

Dialogue Circle on Renewed Relations – On Nov. 21st, the group met for its 2nd meeting with about 30 people attending. Marlene Kelly and Anne Taylor showed the film, “Reserve 107,” about a reserve in Saskatchewan where the community came together and worked for 40 years on considering First Nations’ land claims of the federal government not respecting the local treaty. Joe Gunn led discussion. After the first meeting in September, group compiled the suggestions of those gathered and developed a model for future work around the following four dialogue themes:

- Life
- Action
- Inquiry
- Prayer and Spiritual Experience

The group hopes to work with groups of different faiths as well as the Kateri Ministry.

6. New Business – None at this time

7. Food for next PPC Meeting

Walter
Chris

8. Closing Prayer

Next Meetings:

Tues. Dec. 13, 2016 - Joint meeting with Finance Committee
Jacqueline will take minutes as Angela will be absent.

Note: PPC Bulletin Update in:

October	Chris – changed to Lyobosa – postponed to November – Lyobosa*
November	Joanne – changed to Chris
December	Roshene

** Note: After a decision at the October PPC meeting to omit a PPC Bulletin Update in October, Lyobosa offered to write a piece on her experience of how parishioner suggestions are brought to the attention of council and put in motion. It was published in October.*

Parish Council Approval

Parish Council minutes approved by consensus on: December 13, 2016

Parish Council Chair

Joanne Lee

Minutes prepared by

Angela McCanny