

## **2017 St. Joseph's Parish Annual General Meeting**

Sunday, June 4<sup>th</sup>, 2017

### **DRAFT MINUTES**

#### Welcome

Fr. Richard Beaudette opened the 2017 AGM, which for the first time in many years followed Sunday mass, with a prayer.

#### Introduction and Adoption of Agenda

Joanne Lee, Chair of Parish Pastoral Council asked for a motion to approve the AGM's Agenda. Unanimous approval.

#### Approval of Minutes from the 2016 AGM

Unanimous approval.

#### Financial Reports

Patricia Malikail, Chair of the Finance Committee presented on the 2016 audited financials. In 2016 we balanced our budget including an amount equivalent to annual depreciation of physical assets. We are better providing for future capital needs. ◦ St. Joseph's staff continue to be creative in raising revenues and reducing costs while providing compassionate service. The Grants we have received are important to carrying out our social justice mission through our Supper Table and Women's Centre. The Operating Budget was in the black by \$29,943 including a \$65,266 provision for depreciation of our capital assets. Revenue ◦ Up 7 % (\$93,364.) for a total of \$1,363,725. (not including bequests) ◦ Parishioner contributions were \$645,748 about 47% of this revenue. Expenses ◦ Up 3.5% or \$45,850 for a total of \$1,333,782 (of which Depreciation is \$65,266).

Our internal controls on finance are good and keep improving. We continue to increase the predictability and stability of the sources of our funds and foresight on future capital expenditures. We are refining our long term planning for investment and for maintaining our physical plant. We need to keep up the momentum to replenish our Capital Asset Renewal Reserve. If we do this we will be ready for future possible expenditures- like a second boiler replacement or foundation work.

Motion to re-appoint Bouris Wilson as the auditors for 2017:

"Be it resolved that the Parish agree to the recommendation of the Finance Committee and approve the continued appointment of the auditor for Saint Joseph's Parish for 2017."

Unanimous approval.

#### Parish Pastoral Council Report

J. Lee spoke of the rich diversity of events in the Parish, including the May Volunteer Appreciation Reception hosted by Council, International Day and the new Speakers Series. The Spirit monthly newsletter, suspended in 2012, was revived in February 2017 under the title "New Spirit." The Chair noted that several Council members have reached the end of their term and that nominations are being sought to fill these positions. All Council members, including those departing, were thanked for their dedication.

### Social Program Reports:

Marsha Wilson provided an annual report on the Women's Centre and Mary Murphy presented on the Supper Table. M. Wilson noted the importance of renewable funding from the City of Ottawa of more than \$334,000, which allows for the Centre to retain a professional staff and continue serving a diverse population of women and children. Mr. Wilson provided the Parish with impressive numbers: the Centre has seen more than 11,000 visits in the last year and has served nearly 12,000 meals, as well as handing out over 2,200 grocery hampers. The Centre has also been working on re-defining its fundraising initiatives.

Mary Murphy presented on the opportunities and challenges in the Supper Table. The garden has been a growing success and continues to inspire people as they pass by to ask questions, stop to chat, and has been a way for people to get to know St. Joe's in a new way. The volunteers, as always, continue to be the life-force of this adventure, and the growing inclusion of guests as volunteers only adds to the depth of the concept of food sharing and community. More vegetarian meals are being served and enjoyed, so a mindset is opening to receive vegetarian meals among the guests. Fundraising is an ongoing concern. We need to develop a strategy and put the foundation in place for grant applications.

### Featured Ministries:

Parishioners were asked to vote on two ministries that were interested in hearing more about. This year, they chose the Oblate Associates and the Music Ministry. Parishioners were offered insight into both.

### Pastor's Report

Fr. Richard Beaudette offered pastoral highlights from the past year, with particular emphasis on the Parish response to the Calls to Action that came out of the Truth and Reconciliation Commission. From this initial gathering and brainstorming was born what we call "ST. JOSEPH'S DIALOGUE CIRCLE ON RENEWED RELATIONS - Developing a Heart for Reconciliation and Healing." Beginning with an initial brainstorming gathering in September, the steering group developed four evening sessions and planned a joint Sunday Eucharistic celebration with the Kateri Native Ministry of Ottawa.

### Executive Director's Report

Christopher Adam noted that our large, overarching challenge in 2016, at least from a management perspective, was to complete significant upgrades to our facility, whilst maintaining a balanced budget. In 2016, we received a \$34,000 grant from the Ontario Trillium Foundation, as part of the Ontario 150 Community Capital Program. The aim of this program is to enhance public spaces where Ontarians gather, during the 150th anniversary celebrations. In our case, we applied for a grant to replace our stair lift and to make our hall more accessible for those with reduced mobility. C. Adam also noted with appreciation the on-going support of the Women's Centre by the City of Ottawa, through its renewable funding package for day programs. In addition, several staffing changes were noted—including the departure of Michelle Miller, our Faith Formation Coordinator.

### Attendance and observations of the change in timing:

- 70 parishioners were present at the AGM.
- In general, people really liked the new timing of Sunday afternoon.
- Some suggestions for next year:

- have a 2<sup>nd</sup> microphone available to circulate for questions
- hold the AGM on a One Mass Sunday (however, need to consider impact on parking.)

Adjournment.