

- Fr. Gratien Girod presided at about half of the weddings this year, allowing the parish to provide celebrations French. Several weddings are already booked for 2018. Planning is underway for the marriage preparation weekend, Oct. 28-29.
- In June, we welcomed Natalie Hewitt into our faith community through the sacrament of confirmation.
- Fr. Richard attended the Provincial Council meeting of OMI Lacombe in Ottawa from June 13-15 and will attend another Sept. 12-14.
- University Mass will begin Sun., Sept.3. Fr. Ken Thorson will again share the presiding at these celebrations when he is in town.
- Fr. Richard will continue to have office hours in the campus chaplaincy office, with the hope that Brian Ouellette will be added to the chaplaincy office hour roster.

4b. Executive Director's Report

- *Stairlift* - In memory of our late parishioner, David Wink, and in recognition of the grant from the Ontario Trillium Foundation, the formal unveiling of the stairlift in the Parish Hall, will be held Sat., Aug. 12, 2017, after the 5:00 PM mass with a light reception to follow. We appreciate that MPP Nathalie Des Rosiers and City of Ottawa Councillor Mathieu Fleury have both accepted our invitation to attend.
- *Air Conditioning* - The new roof-top air conditioning unit was installed on the top floor of the rectory building to replace the previous 15-year old system which had broken down in early Sept. 2016. The new unit includes a five-year warranty.
- *Parking Lot* – Despite less use of the parking lot over the summer months, revenue for August 2017 did exceed \$15,000 which is comparable (slightly higher) than the same period in 2016.
- *Staffing*
 - Brian Ouellette, the new Coordinator of Faith Formation and Young Adult Ministry, began his new position at the Parish on July 25th.
 - Miranda Landry, began working as a new part-time front office staff person this past month.
 - Jessica Theriault, an employee of the Women's Centre, will be leaving the Parish on Aug. 25th, 2017. Chris and Marsha Wilson will work to assess the needs of the Centre and how the position may be modified to reflect changing needs, prior to hiring.
- *New initiatives*
 - *SaveONenergy Incentive* – Chris met with a program consultant to determine whether St. Joe's is eligible for funding from Hydro Ottawa for 50% of a professional energy audit. This would be followed by commercial lighting retrofits, subsidized by Hydro Ottawa.

- Parish Hall Kitchen Funding – Chris has submitted a formal expression of interest to begin the application process for a grant from a social financing program spearheaded by the Centre for Social Enterprise Development (CSED). St. Joseph’s may be eligible for a grant of around \$10,000. Chris will take further steps including attending a financing workshop, the development and presentation of a written proposal to CSED staff and finally the preparation of a formal business plan which will likely be completed in the fall.

4c. Finance Committee – Greg Forestell

- The Finance Committee met on July 18th and did a final review of the policies they have been updating and all but three are being finalized. The remaining three will be reviewed at the September meeting. Most of the updated policies will be presented to PPC at the October meeting.
- The committee said, “Good-bye,” to two members, Greg Lopinski and Martin Hill, and thanked them for their participation and support. Greg was secretary for the Committee for several years.
- Finance Committee will not be meeting in August. The next meeting is September 19th.

4d. Upcoming Parish/Ministry events (tour de table)

- Newly painted bike rack is at side entrance.
- Album for Michelle has been completed and is ready for presentation.
- Edwin will meet with Brian Ouellette shortly to discuss plans for the Young Adult Community.
- Men’s Retreat at Galilee House in Arnprior, Aug. 16-18, led by Fr. Jim Clarke.
- Weekday Mass has continued through the summer (Wed., Thurs., Fri.) and has been well attended.
- Gardens were sadly vandalized on the weekend of Aug. 5/6.
- Pride Parade on Sunday, Aug. 20. Fr. Richard will check the budget and arrange to cover costs of parade entry fees and the cake and supplies for Pride Sunday. An announcement in the bulletin and after the masses will inform about where they are gathering and how parishioners can make a donation to cover costs.
- Bytowne Golf Tournament Annual Fundraiser for The Supper Table – this coming weekend, Aug. 13.
- 10:30-11:30 Friday Mornings Breathing Sessions – collection basket for The Supper Table

4e. Member’s Bio

September Meeting – Robert Sykes

5. Forward Planning

5a. Election of officers

Vice Chair – Bob Orser

Secretary – Roslyn Brown

Chair – Joanne will continue to serve on an interim basis for the time being.

Treasurer – Greg is continuing, providing that he continues as a member of Finance Committee into a new term this fall.

5b. Pastoral Plan (Canadian Martyrs' Model)

A copy of the Pastoral Plan was distributed for our consideration and for feedback at the September meeting.

ACTION ITEM: All members will read the plan and be ready to respond with suggestions for forming our plan for the period ahead.

5c. Establishing Connections with Parishioners

5d. Contacts with current Ministries

- **How to organize** – A two-page list of the ministries is available, divided into four clusters. A cluster rep and member-at-large will contact the ministries within a single cluster and meet to hear answers to questions such as: How is the ministry doing, is it growing, thriving? What does it need? What can the parish do to support? If it is not thriving, is there something else that is needed?
 - Liturgy Cluster - Donna with Jackie and Bob Orser
 - Pastoral Care and Social Justice Cluster - Angela with Roslyn
 - Community Building - Andrea with Terry and Edwin
 - Faith Formation - Paul with Robert Sykes

ACTION ITEM – PPC will be ready to make a first report about their meetings with the ministries.

ACTION ITEM – Angela will circulate the questions/issues for initiating discussion with the ministries

ACTION Item – Fr. Richard will circulate the ministry leadership contact list

- **Purpose (theme for year, succession planning)**

5e. Monthly Articles in Bulletin/The New Spirit

- Content
- Scheduling

5f. Review of Statutes

Will be undertaken over the next few months and be ready later this fall.

5g. Fall Study Session

The PPC will meet for a couple of hours on a Saturday. Date to be determined later.

6. New Business

- Changing demographics of the parish
- Staff presentations to the PPC
- Set objectives with long term strategic planning and short-term projects

ACTION ITEM – Ask Chris to invite Brandon, Jamie and Brian to speak, one each in September, October and November. Mary and Marcia will be invited early in the new year.

7. Food for September Council Meeting

Joanne and Donna

8. Closing Prayer

Next Council Meeting: – September 12, 2017

Parish Council Approval

Parish Council minutes approved by consensus on:

Parish Council Chair

Joanne Lee

Minutes prepared by

Angela McCanny